



# THE SCHOOL DISTRICT OF PHILADELPHIA

## *Feltonville Intermediate School* **Parent and Family Engagement Policy**

*School Year 2024-25*  
*Revision Date: March 19, 2024*

In support of strengthening student academic achievement, Feltonville Intermediate School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

**Feltonville Intermediate School agrees to implement the following requirements as outlined by Section 1116:**

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

-Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.

-Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

-If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

-Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

### **DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

### **Section A: JOINTLY DEVELOPED**

Feltonville Intermediate School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

*FIS solicits parent input into the development of the Parent and Family Engagement Policy and School Parent Compact as well as general input into the development of our parent engagement programs and activities through the following venues: Winter/Spring Title I parental input meetings. A parent meeting was held on March 19, 2024 to solicit input from parents into the development of this policy and the school parent compact.  
Student Advisory Council (SAC) meetings.  
Parent input on surveys and during parent conferences.*

### **Section B: ANNUAL TITLE I MEETING**

Feltonville Intermediate School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

*During back to school night, no later than 09-30-2024, members of the school leadership team will make a Title I presentation related to the requirements of Title I Part A, Parent Rights to Know, Student Performance Indicators and Parent and Family Engagement to track student progress and work with educators.*

### **Section C: COMMUNICATIONS**

Feltonville Intermediate School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

*Provide all communication in parents/guardians' main language spoken at home, whenever possible.  
Robo calls and Flyers are sent home and posted on the SDP school website, class dojo and Instagram to advertise parent activities and meetings which are held at various times to accommodate varying schedules.  
Monthly School Calendars and weekly newsletter.  
Meetings will be held at various times during the day to accommodate parents' schedules.*

### **Section D: SCHOOL-PARENT COMPACT**

Feltonville Intermediate School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

*Winter/Spring Title I parental input meetings. A parent meeting was held on 3/19/24 to solicit input from parents into the development of the school parent compact. Parent input is also solicited for the following :  
Utilizing the Parent Portal.  
Through Class Dojo.  
Parent Workshops.  
School Budget for 2024-25.  
Working with the School Improvement Support Liaison (Parent Coordinator)  
Working with the FACE Liaison.  
Parent Cooking Classes with Eat Right Philly*

### **Section E: RESERVATION OF FUNDS**

If applicable, Feltonville Intermediate School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

*Spending decisions are jointly arrived at utilizing the feedback from parents/guardians at the Winter Title I meeting and the Family Capacity Family Engagement Survey. Parents give input into the use of Title I funds including the 1% parent set aside.*

#### **Section F: COORDINATION OF SERVICES**

Feltonville Intermediate School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

*FIS coordinates with the following organizations and programs to support parent and family engagement:*

*Parent Portal.*

*SAC workshops.*

*Parent resource room at SDP.*

*Family and Community Engagement Liaison support.*

*Eat Right Philly*

*Episcopal Community Services OST after school program (formerly Beacon)*

*PAFA (Philadelphia Academy of Fine Arts Museum)*

*Free Library of Philadelphia*

*Feltonville One Community Group*

*CORA Services*

*Merakey IBHS Literacy and Math Parent Workshops in the Fall and Spring*

#### **Section G: BUILDING CAPACITY OF PARENTS**

Feltonville Intermediate School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The challenging State's academic standards
  - The State and local academic assessments including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their child's progress
  - How to work with educators to improve the achievement of their child

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*Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:*

*The challenging State's academic standards*

*The State and local academic assessments including alternate assessments*

*The requirements of Title I, Part A*

*How to monitor their child's progress*

*How to work with educators to improve the achievement of their child*

*At Back to School night, school administration presents to parents the components and requirements of Title I Part A, parent's right to know around teacher qualifications, academic assessments and State standards, using Family Net and other systems to monitor student progress and working with educators as equal partners. Presentations will also be made about the school curriculum and helping children to be successful in school. These vehicles also provide for enhanced parent engagement:*

*Parent/guardian workshops.*

*Usage of Parent Portal.*

*Intervention programs that children can utilize at home.*

*Interim reports.*

*Class Dojo.*

#### **Section H: BUILDING CAPACITY OF SCHOOL STAFF**

Feltonville Intermediate School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

*Professional development day for staff and teachers on effective parent engagement and communication. Parent survey results are shared with staff at a PD during the Fall or Winter and parent engagement strategies are discussed during Grade Group meetings.*

Feltonville Intermediate School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

*Open communication among teachers and parents/guardians.*

*Utilized School Improvement Support Liaison at school (Parent Coordinator), FACE Liaison provided by the SDP.*


*Involve more community members, parent volunteers and stakeholders within the community.*

Principal's Signature

**Dana Singletary**

Date Signed

April 25, 2024

  
8/17/24